

Minutes of a Meeting of the Friends of CYM

Saturday 4 October 2008 at 2pm, EN3

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| <p><u>Present</u>: Christine Bisatt, Jeff Ellis, Iman Fortes, Liba Hoskins, Ruth Jenkins, Shell Newton, Nicy Roberts (chair). Plus Stephen Dagg (Director, CYM). <u>Apologies</u>: Jane Rose, Ruth Francis, Margi Alston, Marya Burgess, Mr Critchlow, Clare Mudie, Caroline Tomizcek, Roger Shaw, Alberta Mills, Kate Sabisky, Rachel Storm.</p> | <p>ACTION</p> |
| <p><u>3. Matters arising from 10 May and 21 June meetings:</u></p> <p><u>CYM Library move (10 May)</u>: Stephen Dagg updated the meeting on the history of the orchestral library (inherited from the old GLA Music Centre). He explained that Trinity now needed the room for its own library, and that it was temporarily in St. Alphege Church's crypt, where Stephen is Director of Music, but that its long-term future was not clear yet. Steve hoped that CYM's potential new 'partner' organisation may help find a permanent home for it. Its long-term librarian, Tony Lynes, is still helping out with it when necessary. Nicy enquired whether CYM could offer it for external hire, and make money? Steve was unsure of the practicality of this, but confirmed that a continuing hunt for a permanent home goes on.</p> | |
| <p><u>Fundraising (21 June)</u>: A discussion about the implications of hosting a big fundraising event in the foreseeable future was held. Steve explained that CYM had held a large event in 2000 at the Mansion House, which had raised a lot of money for CYM, and that he hoped to hold another in 2010. Nicy asked whether the CYM or FYM boards could support FCYM if it tried to host an auction of promises in order to raise a substantial amount of cash for the organisation. Steve expressed some concern that this might detract from CYM's own fundraising plans. After further discussion, it was agreed that Nicy and Ruth would both make further enquiries at the next CYM and FYM board meetings.</p> | <p>Nicy/Ruth</p> |
| <p><u>4. AGM</u></p> <p>Nicy confirmed that the AGM would now be held on Saturday 29 November, to accommodate the availability of FCYM's guest performers. CYM vocal tutor Deborah Stoddart and ENO repetiteur Caroline Jaya-Ratnam had agreed to give a lunchtime talk and recital, offering an insight into the work of a major opera company. All agreed that this was a great idea, as Deborah was about to go into rehearsals as understudy for the title role of <i>Aida</i>, and would provide students and interested parents with a fantastic opportunity to learn more about the process. It would also be accessible to the majority of students because of its lunchtime slot. Nicy confirmed that the business of the AGM itself would be dealt with in a short, much more traditional format before the performance, with all reports produced and circulated in advance, and with only a few copies available on day. Refreshments will be served afterwards. A fee will be paid to Caroline, but thanks were recorded to Deborah for offering her services to the Friends as part of her regular work as CYM tutor. All agreed that a gift would be very appropriate. The next copy of <i>Upbeat</i> will feature a substantial article about the event. It was agreed that some sort of collection box would be present at the event, to raise money for FCYM's instrument repair fund. Shell volunteered to make a FCYM collection bucket.</p> | <p>Shell</p> |

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| <p>was clearly becoming a useful marketing tool for the organisation. Steve confirmed that CYM felt it was a very good thing and that all the Heads of Department were behind it. It was agreed that Ruth would talk to Bridget Syme at the Foundation (FYM) to see if she could see ways of helping co-funding it with CYM and FCYM.</p> <p>Roger was still working on an updated letter looking for advertising. It was also agreed that Fran's article on performance nerves (10 May) would be run as soon as possible. FCYM will set up working party to see if <i>Upbeat</i> can be added to the CYM website. Jeff said that an ex-pupil, Aaron Hales, was designing websites, and might be approachable. Steve also mentioned the company (Steam) which designed CYM's site, and agreed to talk to Geoff, who's looking after it. Nicy confirmed that we need to move quickly as we've promised to get all the AGM reports up on the website. Ruth commented that it is clearly very well received.</p> | <p>Ruth</p> <p>Roger</p> <p>Steve/Geoff Nicy</p> |
| <p><u>Project list:</u> Nicy confirmed that all the urgent repairs have now been made. Department heads had expressed a hope that FCYM could help with regular service funds, to avoid instruments getting damaged, and Nicy recommended that we set up a rolling programme of repairs and maintenance. This was agreed. The costs of sharing the repairs of all pianos at Morley (MC) and Notre Dame (ND) were also discussed, following Cathy Riley's report on their state of repair. Should FCYM offer funds to help with replaced hammers etc.? After discussion, Steve agreed to make more enquiries about this and report back. Many piano stools are also in need of repair/maintenance, and 3 new ones were needed (approx. £310 with VAT). Cathy is researching if they are actually H & S risks, or just cosmetic. It was agreed that if they were dangerous, FCYM should financially help CYM, up to a maximum of £1000.</p> <p>It was also agreed to investigate whether MC and ND should pay to replace/repair their own instruments, and approach the organisations to get this actioned.</p> | <p>Steve</p> <p>Steve</p> |
| <p><u>Payroll giving:</u> Jane Rose has updated Nicy about her firm's system for payroll giving. If an employee can raise a lump of money in a fiscal year, then the company will match it. Jane has offered to nominated CYM for this in the 09/10 year. Her fundraising project would be in the form of a raffle – Could FCYM/CYM help approach Barbican and Southbank etc. Steve mentioned that a director of Southbank Centre had recently become a parent, and he would be happy to approach her to discuss any support it could offer. Thanks were noted to Jane for offering to organise this.</p> <p><u>Data inputting:</u> Bridget Syme from FYM has asked whether anyone from the Friends can help with a data inputting process? After discussion it was agreed that it might be something a student could help with. Nicy agreed to find out what was expected from Bridget and report back.</p> <p><u>Auction of Promises:</u> Ruth described the ideas and process for hosting one. It could be both a major fundraising opportunity and an important social networking opportunity between the Friends and CYM/FYM. Steve confirmed that he'd been thinking of holding another big CYM gala fundraising event in 2010, and was slightly concerned that this event might clash, or compete with it. Christine also raised the issue over FCYM's capacity to organise this, without a member of FCYM happy to take on the overall role of coordinator. It was agreed to continue discussions.</p> | <p>Jane</p> <p>Steve</p> <p>Nicy</p> <p>Nicy/Ruth</p> |

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| <p><u>Open Day</u> (provisionally 22 November). FCYM will be happy to provide refreshments and a range of current parents for visitors to chat with. A second open day is being planned, for Spring term. The Friends asked Steve to explain how CYM currently communicates with schools, and offered to help with word of mouth dissemination.</p> | |
| <p>AOB</p> <p><u>General fundraising ideas</u></p> <p><u>CD production:</u> Clare Mudie suggested whether CYM could raise money by producing/selling CDs of student concerts. Steve explained that this was complicated, as it would require CYM to pay for the rights to record music (PRS and copyright etc.)</p> <p><u>CYM Christmas cards:</u> should CYM look into a calendar/Christmas card again. Steve thought it was probably time to do this again. An earlier batch, designed after a student competition, had been initially quite successful popular.</p> <p><u>Second-hand instrument sale</u> (matters arising 21 June): This was discussed, and issues included the need for someone to liaise with everyone involved, and draw up 'contract' agreement, plus the practical issues around instrument security on the day. Could the insurers Allianz Cornhill become involved, and attend on the day, to help with valuations?</p> <p><u>Christmas carols at Waterloo Station:</u> Permission would have to be sought from the station and a licence applied for from the police. It was an interesting idea in principle, but it wasn't clear how easy it would be to arrange. Steve agreed to ask Lynda and Debs whether they would be happy to help organise this on FCYM's behalf.</p> | <p>Nicy/Ruth</p> <p>Steve</p> |
| <p><u>Future lead partner:</u> Steve confirmed that things were positive in discussions with the potential lead partners for CYM, to take over from Westminster City Council.</p> | |
| <p><u>Other news:</u> Katie Sudlow, ex-administrator, has moved to Leeds with her partner, and now is now Outreach Officer at Leeds College of Music. Congratulations to her.</p> <p>Liba Hoskin has kindly agreed to take over as Treasurer from Roger. FCYM was still looking to find someone to take over as Minutes Secretary. Christine agreed to stay on if necessary.</p> | |
| <p><u>Date and place of next meetings:</u></p> <p>AGM: 29 November 2008, 1pm, Notre Dame Hall</p> <p>24 January, 2pm, FCYM business meeting,</p> | |